

An exciting opportunity to be involved in organics recycling

We are looking for a dedicated and self-motivated Research Hub Manager who will be responsible for the day-to-day management of the CCS and BCS Research Hub. Reporting to the Head of Certification Schemes, you will work within the Certification Schemes team at REAL. If you think you are well organized, have good attention to detail and enjoy working independently and within a team please do get in touch.

The key responsibilities of the role include:

- Manage all aspects of the Research Hub including setting up and being a guardian of the Hub's processes, developing the Hub's papers and maintaining the Research Hub web site.
- Provide the secretariat for the Research Panel and the individual Project Management Teams including setting agendas and writing up minutes from meetings.
- Liaise with stakeholders and funders including through presenting the Research Hub at CCS and BCS Producers' Fora and producing newsletters, press release and annual reports as appropriate. Write articles for the industry magazines.

Essential requirements for the role include:

- education to degree or equivalent level;
- ability to work independently and in a collaborative environment;
- proven analytical and organizational skills.

Desirable requirements for the role include:

- availability to work in central London;
- good knowledge of MS Office;
- proven experience in running tenders and managing projects.

This is an opportunity to work with a smart team led by experienced management. You will have the chance to learn on the job and to take your own initiative and shape the Hub's growth and development.

We are offering this role on a one-year contract which is extendable. The salary is in the region of £25,000 per annum, with 25 days' paid holiday.

To apply, please send your CV and a brief covering letter to: justyna@realschemes.org.uk

Closing date: **6.00 p.m., Friday, 7 January.**

REAL and Certification Schemes

Renewable Energy Assurance Ltd (REAL) carries out certification and consumer protection activities which promote renewable energy and the circular economy. Currently REAL administers seven schemes: two consumer codes, four certification schemes and one ID registry: www.realschemes.org.uk.

The Compost Certification Scheme and the Biofertiliser Certification Scheme (the Schemes) encourage and support the use of waste-derived products and ensure that a range of Organics Recycling sector participants comply with the relevant quality Standards and end of waste criteria. REAL is the owner and administrator of the [Compost Certification Scheme \(CCS\)](#) and [Biofertiliser Certification Scheme \(BCS\)](#). The Schemes provide assurance to consumers, farmers, food producers, and retailers that quality compost produced from composting processes (CCS) and digestate produced from anaerobic digestion (BCS) are safe for human, animal and plant health. For more information, please visit the web sites: www.qualitycompost.org.uk and www.biofertiliser.org.uk

The Research Hub (the Hub) was established in January 2019. It is a mechanism designed to ensure that the Schemes are robust and fit for purpose. REAL recognises that there is need for new, accessible research to support innovation as well as changes to the Schemes and their Standards. The quality Standards (BSI PAS 100 and PAS 110) and laboratory test methods must be reviewed and updated on a regular basis to reflect evolving legislation and the latest scientific evidence. The primary benefit of the Research Hub is the increased amount of evidence available to the composting and anaerobic digestion industries, to ensure long-term competitiveness and growth. Please visit the Hub's web site for more details, www.realresearchhub.org.uk