



Compost Producers' Forum

Terms of Reference

Aim: The Forum will provide producers the opportunity

to discuss and submit for the CCS TAC issues associated with the scheme.

1. The Compost Producers Forum is the body recognised by Renewable Energy Assurance Limited to provide producers with the opportunity to discuss issues associated with operating a facility producing compost under the Compost Certification Scheme (CCS). The CCS provides a means for compost producers to become certified against the BSI PAS100 and Compost Quality Protocol (CQP).
2. The Producers Forum will be chaired by an individual elected by the group which may be a compost producer or independent.
3. The Forum consists of compost producer representatives either certified or working towards certification under the CCS.
4. CCS representatives may attend Forum meetings as observers.
5. The Forum will provide producers the opportunity to discuss issues associated with the scheme which will include:
 - Certification process
 - Certifying bodies and their inspectors/auditors
 - Scheme laboratories
 - Independent sampling
 - Feedstock quality
 - Compost quality

- Complaints and complaint processes
- Scheme governance
- Markets for products
- Marketing the scheme
- Other

6. If the need arises the producers' forum may choose to set up working groups to consider specific issues in more detail and report back to the Forum.
7. Where appropriate the Forum may wish to submit issues for the CCS Technical Advisory Committee (TAC) to consider.
8. Where appropriate a Forum representative may attend the TAC meetings to represent producers and present issues raised by the Forum.
9. The Forum may be requested to provide data and evidence on which to base any changes to the scheme.
10. The Forum will meet no less than twice annually and produce minutes and any other papers as appropriate.
11. This Forum is not intended to duplicate the role of the Technical Advisory Committee (TAC), which currently consists of several scheme stakeholders, and has the role of overseeing the operation of the Compost Certification Scheme as a whole.